

**Wake Forest High School PTSA Meeting via Zoom
August 31, 2020**

MINUTES

Attendance: Amy Burger, Karen Mallo, Lisa Leary, Kris Jasany, Larissa Moore, Jen Rudolph, Kristy Dominique, Elizabeth Hayes, Maureen Fortin, Kristi Shaneen, Karin Kuropas, Nicole Wallace, Alana Urban, Laura Buchinsky, Ollis Jones, Patti Hamler

Call to Order: 7:02 PM

Discussion:

1. Staff Support and Communication:
 - a. PTSA provided snack table with candy, water, crackers, etc. (all individually packaged) from teacher planning to the first day of school. It worked out well being placed in the front check in area since teachers had to check in each day.
 - b. Staff was provided with membership forms, PowerPoint presentation or information on how to join PTSA.
 - c. A QR code was supplied to the staff for PTSA Membership.
 - d. Kris Jasany provided updated information to give to staff regarding grants and some have even submitted requests.
2. Students:
 - a. PTSA helped with a very successful senior car parade by helping with decorations, freezer pops and other support. Many students participated and many staff greeted.
3. Parents:
 - a. Information is being provided to parent through various social media posts. Information was also presented during virtual parent orientation, virtual cougar camp and the virtual "orientation" for students during the first week of school.
 - b. Videos will be provided to get information to parents at upcoming virtual events.
4. Introduction of Zoom attendees so that Mr. Ollis Jones could be brought up to date. His family is new to the area and has a WFHS freshman. He has a lot of previous experience with PTA in South Carolina and is willing to help out at WFHS.
5. Committee Reports:
 - a. Membership – Elizabeth will continue to work on memberships since Rebekah Jenks cannot take on the position. Ollis Jones said he would work with Elizabeth on membership. Membership information is put out on all social media, newsletter, slide shows, etc.
 - b. Spirit Nights – looking for someone to coordinate this committee. Right now it looks like we may have two in the fall (PDQ and Papa Murphy's)
 - c. Fundraising – Harris Teeter currently has 250+ cards linked. Kimberly looking into information at Lowes Food. Some money has already been contributed to through the Senior Challenge for Senior Events.
 - d. Hospitality – provided snacks for staff at beginning of the school year, and will continue to look for ways to support the staff with the current school set up.

6. Committee Openings: still need chairs for Membership, Spirit Nights and Cougar Challenge. Please try to find volunteers willing to work on these committees.
7. Communication Opportunities: continue to use various social media outlets (Facebook, Twitter, Instagram, WFHS and PTSA websites) to reach students, families, and staff. Mrs. Hamler updates the WFHS website with her Principal Announcements. Information will also be provided at virtual events such as Meet the Teacher on September 10 and Senior Night on September 3.
8. PTSA meeting dates and time for 2020-2021: discussed changing the meetings to 7PM on the second Tuesday of each month. Mrs. Hamler confirmed with the Booster Club that the change in time would work with their meeting schedules. Majority of the PTSA preferred the 7PM time to the 6PM time from previous years. Amy Berger will set up the zoom links (with no meeting room and recording ability for the General Assembly meetings). Meeting dates will be: October 12, November 9, none in December, January 11, February 8, March 8, April 12 and May 10. The General Assembly ones will be prior to the regular meetings on the September, February and May dates.
9. General Assembly Meetings: usually the first one is held the same night at Meet the Teacher, but with virtual set up this year that is not possible. The NCPTA has issued an addendum that roll calls and voting can happen virtually, so the General Assembly meetings will happen online. The information will be posted on all the social media accounts. Twenty members are needed to vote during these meetings. September meeting will focus on elections and budgets for the upcoming year; February will focus on the budget; May will focus on new elections and budget modifications.
10. Officers for 2020-2021: Karin Kuropas and Karen Mallo will be switching proposed roles with Karen Mallo moving into the President position and Karin Kuropas acting as VP.
11. Jen Rudolph spoke about the proposed new Charter School that will be located by Joyner Park. It will be a K-11 grade for now. There is a meeting with the Wake Forest Town Council on Wednesday, September 2 at 6:30 PM. It is considered a Judicial Quasi-Judicial Meeting so speakers must be recognized as an "expert" in order to be on the docket to speak. PTSA will work on how to address this charter school on social media so that families are encouraged to support the public school system.
12. Karen Mallo is working on putting together the Senior Committee for this year and is looking for parents of juniors and seniors interested in helping.
13. Facebook has been set up with a class for each grade level. Information will be posted there specific to each grade level, and they will be monitored for questions or comments. Looking for someone to monitor Senior, Junior and Freshman pages. Maureen Fortin will monitor Sophomore page. Karen Mallo will do Senior page and can do Junior page if needed.
14. Amy Berger will send newsletter to the staff.
15. Larissa to contact Mrs. Pike to find out how not having the PSAT this fall will affect the students, especially pertaining to the National Merit scholars.

16. In progress:

- a. Larissa will be working on a proposed budget.
- b. Push to remind people families, students and staff to join the PTSA.
- c. Link grocery cards or send in information for PTSA to link cards.
- d. Nicole Wilson will provide the deadline for the next newsletter submissions.
- e. Amy Berger will set up new meetings, recording capability and take off meeting room requirement.

17. Next Meeting: September 14th at 7PM. General Assembly time TBD.

Principal's Report – Mrs. Hamler:

1. Requested items that will be included in the videos for Back to School Night. The virtual format will start at 6:15 PM and will rotate among student schedules with 15 minute rotations. Teachers will have recorded information about themselves and classes followed by a live option for questions and information.
2. The school is currently under enrolled. About 68 left WFHS. Some moved out of the area, some moved to homeschooling, not many moved to other schools in the area. This current decrease in enrollment does not affect the staff numbers.
3. Urged parents to talk with their students about their behavior during online classes.
4. Parents need to have an email address in the system in order to receive updates via email. On Friday 6,649 emails were sent out with the weekly update. The request/reminder to add email addresses to parents contact information will be included with future PTSA social media posts.

Adjourn: 8:20 PM