

Wake Forest High School PTSA Meeting
March 11, 2024
6:00 PM in the Media Center and via Zoom
MINUTES 6:06

I. Discussion Items

- A. Call to Order/Welcome/Introductions - Karin Kuropas

- B. Principal's Report - Mrs. Thomas
 - 1. Administered ACT - make ups this week
 - 2. Severe weather drill
 - 3. Spring break soon
 - 4. Giving Tree check disperse Monday Mar 18
 - 5. Prom ticket sales going well, parents seem to know more about it this year so promoted well. 600 tickets max sales (last year 504 tickets)

- C. Staff Update - Mr. Tacito George
 - 1.

- D. [Approval of Minutes](#) - (click on link for draft minutes) - **no quorum**

Motion to Approve made
by:
Seconded by:
In favor:

Nays:
Abstain:
Motion Passes/Fails:

- E. Budget/Financial Report - Larissa Moore
 - [February 2024 PTSA Budget](#)
 - 1. Waiting on the Harris Teeter check
 - 2. 16 new members (SS Dept)
 - 3. \$55 senior events donation (large amount in January, will have more with picnic advertising)
 - 4. Waiting for Harris Teeter (\$800) and Lowes Checks
 - 5. Harris Teeter switched to new program so this will be the last check under the old system
 - 6. Added some expenses
 - 7. Writing check for Teacher of the Year banquet
 - a. Ms West TOY (OCS)
 - b. No teacher assistant of the year this year

- F. SIT (School Improvement) - Larissa for Melanie
 - 1. Just had a 2nd quarter wrap up meeting. Looked at results from classroom observations for the 4 C's during Cougar Paws. Discussion about staff development series and support.

G. BAC (Board Advisory Council) - Karin Kuropas

1. At the February Meeting, members broke into school level (elem, middle, high) groups to discuss the results of a survey on safety (i.e. see something/say something) and mental health offerings at their schools. Board member Caulfield will bring the discussion points back to the school board.
2. Next meeting is Monday March 18 (must meet required number of meetings and previous were canceled) at WHFS!
 - a) Meeting will be about the resources that discussed in the survey (mental health, safety, etc)

II. Committee Reports

H. Advocacy - Gina Haines

1. Met with Clare, Amy, Jamison, Lee, Kiera to discuss March topic - learning differences - ADHD, dyslexia, etc
2. Not sure what to put out to help parents
3. Need to be pulled from approved websites (Student Services - L Pike working)

I. Student Health and Wellness- Claire Reigle -

1. February was black history month and respect/diversity. March we are focusing on dyslexia. We will continue to focus on disabilities and what they are for April. We have formed a group of students to work on wellness projects and awareness. We are currently working on a display from the resin artwork from "Amplified". The art will be displayed in the school and downtown wake forest. It's called windows into our community and it will have info about each country from the theater/tech theater group, with links to a survey about our own cultures and traditions. Anyone who participates in the survey will be entered into a drawing for tickets to the spring play.

I. Communication

1. Website - Karen Mallo
 - a) Website has been updated. Will focus on adding Giving Tree on cover page.
 - b) Looking for replacement for next year. Happy to shadow for remainder of year.
2. Newsletter - Amy Reigle
 - a) Deadline for information: March 25. Send info to amynreigle@gmail.com
 - b) Every committee should try to send something, send at any time of the month and AMY will tag it to add

- c) Amy can also send separate messages out to the distribution list
- d) Looking at spring cleaning triple donation day

3. Social Media - Melissa Gilmore

- a) Keeping up with PTSA information as well as relevant school news from Ms. Thomas, the WFHS Counselors, and other school groups.
- b) Will continue to publicize Prom ticket info periodically as well as Prom dress appts.
- c) We need to continue publicizing our open positions for the PTSA board and committees. I have an advertisement only for social media so far. What other committees will be open? Slate of officers needed for Apr 8 & Vote at May 13 General assembly meeting.
- d) Is there any Health & Wellness committee information that should be posted to social media?
- e) Upcoming items to promote...PTSA Spirit Night at Culver's 3/12, Cap & Gown pick up dates of 3/19 & 4/22, Senior Class of 24 Yard Sign sales close Apr 5th & pick dates 4/30, 5/1 & 5/2), Junioresettes Spirit Night 4/17, Prom 5/4, Six Musical May 9-12 (will wait for Theatre dept to advertise first), Senior Awards Prep 5/22 & Awards 5/23, Senior Picnic 5/23, Graduation Practice 6/6, Finals Week June 6-12?? (might be moving some to 6/4-6/5), .. What else is on the radar?
- f) **NEED TO ADVERTISE CLEAR BAG FOR ALL SCHOOL EVENTS - sports, concerts, any event on campus (not graduation because it is offsite) Meet the Teacher is an event**

J. Fundraising

- 1. Spirit Nights - Kim Bailey
 - a) Culvers - Tomorrow! March 12 5:00-8:00 will give 10% of all sales
 - b) Women's Club/Junioresettes Chipotle - April 17 4:00-8:00pm
- 2. Retail Rebates - Lisa Poplawski/Amy Reigle
 - a) Harris Teeter- Waiting for check- no new earnings
 - b) Giving Tree- just got an email about the check distribution
 - c) Lowes- no update
- 3. Cougar Challenge - Stacey Robinson
 - a) No changes

K. Hospitality - Melanie Gambone

Hospitality will be providing :

- dinner for the Board Advisory Committee on the 18th 4:30 - 6:30
- staff luncheon on the 19th. We are looking for anyone who would like to volunteer. Need help with set up on the 18th and set up/serving/clean up on the 19th. 9:30 - 1:00 - don't need donations this time

L. Membership-Stacey Robinson

1. We had 16 new members from the social studies department

M. Nominating Committee - Karin Kuropas

1. The Nominating Committee is working to put together a slate to present at the April 8th Meeting. The Board will vote on this slate.
2. Please let Stacey, Christy or Karin know if you are interested in an officer position (or any committee lead)
3. General Membership votes for 4 officers at May 13th Meeting (need quorum - if not, have teachers vote on end of year workdays)
4. Committee Positions- Website, Social media, Advocacy, Staff and Club Grants, Senior Events

N. Senior Class Activities

1. The senior breakfast went well- the decorations, food and treats were a big hit. Gift cards were given out while the students were hanging out. Donations from Chick-fil-a, McDonalds, BoJangles and Stewarts Bistro allowed us to keep expenses low. Plus all of the donations from the parents.
2. There is a senior meeting tonight after the board meeting
3. Planning is starting for 3rd quarter treat
4. Planning has started for the picnic- there are three committees working on certain pieces of the picnic.
5. Senior signs are for sale. We have sold 87 in the first week! Order until April 5th!

O. Senior Scholarships - Celeste

1. PTSA Scholarship committee is working on preparing the student essays for submission to the judges later this month.
2. The committee is also reviewing the scoring sheet for the letter of recommendation submission to the judges at the end of the month.
3. 31 applications - getting into the hands of the judges

J. Staff and Club Grants-

1. Two grant orders were canceled from Amazon. Reordering
2. No new grants have been submitted.
- 3.

TOTAL	2,047.70
BUDGET	4,000.00
BALANCE	1,952.30
MEDIA CENTER	1,007.65

III. Other School Organizations:

- A. Art/Drama- Kim Bailey
 - 1. Charlotte's Web March 20-21 6 pm, \$5, Matinee for elementary school March 22
 - 2. Next TAP Booster meeting March 12, 2024 7PM
 - 3. Six is the big Spring musical! It will be May 9-12.

- B. Athletic Boosters - Lots of volunteers are needed for spring sports concessions

- C. Band Boosters
 - 1. Mattress Warehouse Sale last Saturday
 - 2. If you go to concert at Walnut Creek - look for their booth

- D. Business Alliance - Larissa Moore
 - 1. Next meeting is April 2 at 7:30 am
 - 2. Looking for any business that is hiring to come to the April 18 Employment Fair during 1st and 2nd period- will be doing student sign ups at the beginning of April.
 - 3. Working on a Spring Date for Speed Networking and will have a signup genius for volunteers soon.

- E. FFA-planning for Plant sale in April

- F. JROTC -Red Robin Spirit night March 13

IV. Announcements/Closing Remarks

- A. Announcements:
 - 1. Next Meeting: April 8 , May 13
 - 2. June meeting is on graduation date - can everyone support first Monday
 - 3. The Board need to vote on a policy for gift cards - April Meeting

- B. Q&A
 - 1. Senior Signs - pass through payment that only covers the cost
 - 2. Senior Dues are separate from PTSA so can't add a donations

- C. Meeting Adjourned 7:03

Adjourned: