

Wake Forest High School PTSA Meeting
August 4, 2025
6:00 PM in the Media Center and via Zoom
AGENDA

Please sign in for this meeting [here](#)

I. Discussion Items

Call to order: 6:03

A. Call to Order/Welcome/Introductions - Amy Reigle

“An **involved parent** takes part in the activities already determined by the school. An **engaged parent** takes a step further, often becoming part of the school’s decision-making process.” - Annie E. Casey Foundation

- Cougar camp help on Aug 6th- set up at 9am, and Aug 7th all day - 7:15 am- 5 pm - let us know if you can help and when
- There were some updates to the NCPTA bylaws this year. The biggest change is that terms for officers will now be 2 years. You can still serve 2 consecutive terms. Here is a link to the new bylaws: [Local NCPTA Unit Uniform Bylaws Amended and Approved by NCPTA Board of Directors May 28, 2025 - Google Docs](#)
- Board members - make sure you become a member for the 2025/2026 year and complete the code of ethics and conflict of interest forms

[Wake Forest High School PTSA Code of Ethics 2025-26 school year](#)
[Conflict of Interest Policy in NC PTSA Uniform By Laws 2025-26 school year](#)

- I made a document with dates for this coming year. It is a work in progress and will continue to be updated. Hopefully this will be helpful for everyone to keep track of upcoming events
[2025/26 PTSA calendar Master calendar of events - Google Docs](#)

B. Principal's Report - Melissa Thomas

1. Gearing up for students and staff to come back to school!
2. Principal checks throughout the year to answer questions and get to know parents/community. First meeting will be September 8th

C. Staff Update - Ansley Fondow

1. No updates

D. Approval of Minutes - (click on link for draft minutes) June 2025 Minutes
- [Google Docs](#)

Motion to Approve made
by: Kim Bailey

Seconded by: Nicole
Weeks

In favor:
Nays:

Abstain:
Motion Passes/Fails

II. Committee Reports

A. Advocacy - Tara Ayers

Still looking for a co-chair. Planning to continue with helpful tips in the newsletter that are aligned with the student health and wellness topics

B. Student Health and Wellness- Mia Holmes

C. Communication

1. Website - OPEN

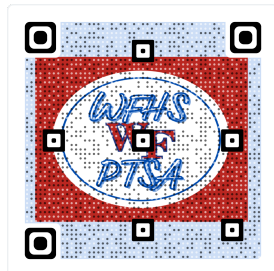
- a) We have someone potentially interested in this role. We will follow up more to confirm. Not a huge time commitment and can be done from home. Would love to have someone with some graphic or technical experience but not necessary.
- b) The website has been updated for the current school year.
- c) Website has been renewed through Feb. 2028
- d) Domain will be renewed this Feb for 2 years to match website renewal
- e) If you have anything to add to the website, email ptsa.wfhs@gmail.com and put "website" in the subject line.

2. Newsletter - Amy Reigle

- a) Deadline for information: Aug 25th

3. Social Media -Jill Backstrom

- 1-Have created Instagram accounts for all the classes.
- 2-Am working on a QR code for all PTSA info to post around school/social media that will have continually updating information.



https://www.canva.com/design/DAGvHhGRagk/YTkUw1zOeFc86-RH8xV7wA/view?utm_content=DAGvHhGRagk&utm_campaign=designshare&utm_medium=link2&utm_source=uniquelinks&utm_id=hbcac8df6cc#5

D. Fundraising

1. Spirit Nights - Kim Bailey and Amanda Taylor
 - a) Kim and Amanda met this summer. We are waiting for the school calendar to open up so we can choose some Spirit Night dates that don't have any conflicts.
 - b) We brainstormed some locations and will let you know soon about some events.
2. Retail Rebates- Giving Tree - Amy Reigle - we will have a table set up at cougar camp to publicize giving tree. Looking to set up a double points week the week of homecoming
 - a) Lowes foods - open
 - b) (Nicole) Working on outstanding checks from Harris Teeter and Lowes Foods. ACH form sent in for Lowes Foods. Publix not going to honor last check because it did not reach the \$250 minimum
3. Cougar No-Fuss Fundraiser and Membership - OPEN
 - a) We have an updated one and done form to hand out at cougar camp this year and have at our tables. We will not send them home to all students but will make a push on all our social media, principal message and talking points
 - b) (Nicole)- currently 23 memberships (1-staff, 2-students) and \$430 for No-Fuss

E. Hospitality - Melanie Gambone and Chrissa Wood

We are looking forward to our wonderful teacher and staff starting off the year happy and excited by feeding them a hearty brunch! Hospitality will be prepping a lunch on the 18th to serve on the 19th. We are always looking for volunteers to help with their time or donations. A sign up genius was sent in this month's newsletter, and also in Mrs Thomas' weekly email. Come join us, we'd love to have your help!! Sign up genius Link- [Lunch](#)

F. Nominating Committee - Chrissa Wood

- Looking for audit chair and two others to join that committee. Also looking for someone to take over membership, no fuss cougar challenge. Co-chair for advocacy or to take over.

G. Senior Class Activities - Jill Backstrom

Have 1st Graduate Meeting schedule for August 12th - 6pm, Media Center

Will talk about Deck the Deck, 2nd week of school treats, etc.

H. Senior Scholarships - Stacey Robinson

1. Two \$750 scholarships. Starts around January. Looking for co-chair.

- I. Staff and Club Grants- Karin Kuropas and Larissa Moore
 - 1. Paperwork for 25-26 has been edited for 25-26
 - 2. Suggest \$4,500 staff and \$1,000 clubs again with understanding that there could be a request in Winter meetings to increase funds
 - 3. Final report for 24-25:
 - a) staff \$4,078.20 spent, 22 grants
 - b) club \$902.45 spent, 5 grants
 - c) Campus Improvement \$538.81 - two staff grants were filled but moved to campus improvement (media center - teacher workroom and games for students)
 - d) Need to be better about getting pictures

- I. Budget/Financial Report - Nicole Weeks
 - a) We still need an audit chair for this year. Please come see Nicole or Amy if interested asap. This is a board position. The annual audit for last year should be complete this week.
 - b) Vote on proposed [budget](#)

Motion: Jill Backstrom. Seconded: Stacey Robinson. Motion passes

- c) Ledger is updated through Aug. 4 -
 - \$230 in memberships
 - \$480 in No-Fuss
 - \$50 in senior donations
- d) Insurance is renewed for this year.
- e) Gift card process - we now have a tracking sheet so we have a new process for this.

J. SIT (School Improvement) - Chrissa Wood

K. BAC (Board Advisory Council) - Melanie Gambone

III. Other School Organizations:

A. Art/Drama

- 1. No current info available for Theater.

B. Athletic Boosters - Help needed for Football games this Saturday

C. Band Boosters

D. Business Alliance - Larissa Moore

Meeting tomorrow morning at 7:30 am on a Google Link
All are welcome to attend!

E. FFA-

F. JROTC -

IV. Announcements/Closing Remarks

A. Announcements:

1. Next Meeting: September 8th at 6 pm in the media center. We will have our first principal chat before the meeting at 5pm for anyone who wants to attend!

B. Q&A

- 1.

C. Meeting Adjourned

Adjourned: 7:15

Attendance:

Amy Reigle
Nicole Weeks
Kim Bailey
Larissa Moore
Amanda Taylor
Joyce B Ellis
Mel Ellis
Jenifer Otto
Stacey Robinson
Sara Costner
Jill Backstrom
Chrissa Wood
Tahesha Evans
Tara Ayers
Zainab Bhatti
Karin Kuropas
Melanie Gambone
Chrissy Henderick
Christina Garcia
Mary Beth Covington
Robyn Beer
Nadia Campbell