

Wake Forest High School PTSA Meeting

November 8, 2021

7:00 PM via Zoom

Minutes - DRAFT

Attendance: Laura Bachinsky, Timmy Baynes, Lori Eitel, Maureen Fortin, Melannie Gambone, Melissa Gilmore, Michelle Guardino, Jeanette Hartog, Kathleen Henig, Kris Jasany, Karin Kuropas, Lisa Leary, Karen Mallo, Larissa Moore, Barb Neudecker, Sheila Ramos, Jen Rudolph, Melinda Shail, Karen Spruill, Alana Urban

Call to Order: 7:01PM

I. Discussion Items

- A. Call to Order/Welcome/Introductions - Karin Kuropas
 - 1. School volunteers who wish to continue to volunteer in 2021-22 should go to a WCPSS school or work site and register through wcpss.net by selecting the Community tab, and then selecting Volunteer. Individuals previously approved to volunteer must reactivate by 4 p.m. on Nov. 30, 2021
 - 2. Code of Ethics and Conflict of Interest Forms - google docs sent Friday - Thanks to Jen, Kris and Lori for completing already
 - 3. Shout Outs - Tell Me Something Good!
 - a) Congrats to Kris and Melanie for successful speed trick or treating event for the seniors.
 - b) Thank you to Melissa for posting all the PTSA info on social media.
 - c) Thank you to Lori for the wonderful monthly newsletters.
 - d) Kris thanked everyone for their help on the senior event.
- B. Principal's Report - Ms. Patti Hamler (not able to attend - asked for questions)
 - 1. Reminder no school Thursday and Friday.
 - 2. One teacher retirement coming in December
 - 3. Two teachers going out this week for surgery - One with a sub, one no sub.
 - 4. Still in need of subs.
 - 5. Don't forget to go to the site and re-enroll as a volunteer
- C. Staff Update - Laura Bachinsky
 - 1. So excited to receive the PTSA grant for Games in the Media Center! We will soon be providing a variety of tabletop games for students to get to know each other and unplug in the Media Center. This is in addition to our new Monday lunchtime hands-on programming.
- D. School Improvement Team - Karen Mallo

School Improvement Team (SIT)

Committee made up of students, staff, administrators, and parents, meets once a month to review goals and actions put into practice in our school as a way of achieving our vision: All Wake Forest High School graduates are open-minded, resilient, and intellectually prepared to lead productive lives in a globally competitive world. The committee uses success indicators and metrics to measure productivity. This includes items such as:

“Instructional Teams develop standards-aligned units of instruction for each subject and grade level.”

“ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.”

“The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).”

At our September meeting, we did an ice breaker to get to know other committee members. The team reviewed the wise ways description of Indicator A4.01: The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers. The team shared out about what stood out to them as key aspects of the Indicator. Thoughts expressed:

- Understanding Tier 1 as 100% of students meaning instruction is provided to all and through assessment measures, 80% + students understand and 'can do'. Requires adapting delivery, reteaching/reassessing.
- Quality instructions: alignment of resources and practices...if not aligned then causes more confusion. Could even lead to so many other issues with ripple effect.
- Equitable & effective: ICEL model...always look at instruction first. Ask ourselves if what we are doing is truly reaching our students. Delivery is key!

At our October meeting we worked in pairs on comparing the results of a Teacher Working Conditions Survey. The team worked in small groups to analyze/evaluate 2020 TWC Survey results, in our county and in our state, to examine positive or negative trends and if we performed better or worse than other averages.

Results:

- School Safety: Taking proactive steps to make students aware of consequences and fallout from bullying...creating think-tanks/intervention safe spaces.
- Instructional Practice & Supports: Create lessons with other subjects...cross-curricular activities with unit alignment amongst PLTs.
- School Leadership: PD should be more aligned with specific subject and content areas. Not the "one size fits all" approach. We have experienced a more diverse PD experience in the past when teachers lead in-house PD for their colleagues, and the sessions to attend were by choice.
- Facilities & Resources: Need for newer materials/resources. If not physical textbooks, but would be nice to have access to a more up to date digital resources. Students would benefit from access to more manipulatives (classroom supplies) and digital programs that are useful for progress monitoring student performance.

- Community Support & Involvement: Communication is the key to help keep parents informed. Once allowed, bringing back in-person parent nights will be helpful. Continuing the use of social media, ptsa bulletin board, etc. is a big help.
- Managing Student Conduct: Implementation of simple referral system for detention related consequences for routine rule breaking by students.
- Curiosity: To what extent is the impression of appropriate rule enforcement between teachers & admin affected by the 2020-2022 Covid pandemic?
- Equity: Consistency with enforcing policy...develop class norms that are equitable/consistent (are we continuing with PRIDE Matrix)...admin should come up with a means for holding teachers accountable...Easy win: utilizing materials that reflect a diverse background...we are seeing this availability in our media center collection.

E. [Approval of Minutes](#) - Maureen Fortin (click on link for draft minutes)

Motion to Approve made by: Kris Jasany

Seconded by:Laura Bachinsky/Lori Eitel

In favor: all

Nays: none

Abstain: none

Motion Passes/Fails: passed

F. Budget/Financial Report - Larissa Moore

1. [Budget for October 2021](#)
2. Waiting for Papa Murphy's check and the first Harris Teeter
3. In the month of November, we received another \$160 for the Cougar Challenge and another \$75 for Senior Events

G. Other School Organizations:

1. Business Alliance - Larissa Moore
 - a) There will be an employment and other fair next Tuesday,November 16 during 1st and 2nd period.. Students can sign up using the link...
<https://tinyurl.com/WFHiring21>
 - b) There is a Jump Start Your Future about scholarship tips November 19
<https://www.signupgenius.com/go/70a0f4dafa92caafe3-2122>
2. Athletic Boosters - Renae Hill
 - a) Parent meeting for Winter Sports was 6PM today.
3. JROTC - no update
4. Band Boosters - Karin Kuropas
 - a) After a disappointing (but memorable) experience (got caught in the storm before the competition was paused) at Fuquay, the marching band made a comeback for another multiple first place finish at Corinth Holders. The last competition of the season was

Cary Band Days earned 2nd overall in class and 1st for Color Guard.

- b) Jazz Band meets after school on Tuesday/Thursday through the spring.
- c) Spring Musical Pit Crew will meet at that time.
- d) Nov 17 - Fall Arts Festival
- e) Dec 14 - Band Concert - Lumpy's fundraiser ALL DAY!!

5. Art/Drama - Maureen Fortin

- a) Fall production, PUFFS, was very successful with three very well-attended shows.
- b) Matinee production at Thales of "How the Elephant Got Its Trunk" and another one that I can't remember the name :)
- c) November 13, 7PM - "All Together Now" performance which is a collaboration between chorus, theater and dance. Over 2,500 theatres across the globe in all 50 states and over 40 countries will perform this exclusive musical revue.
- d) November 17, 5:30-7PM - Gallery Night showcasing all performing arts programs
- e) December 4, 11AM - "Fruitcakes" performance
- f) Spirit Nights: November 17 at PDQ, December 2 at DQ and December 15 at MOD Pizza.
- g) Next meeting is November 30 at 7PM
- h) Tickets available for performances at <https://wfhs.ticketleap.com/>

6. Chorus - Maureen Fortin

- a) Winter Concert is December 16th
- b) Two students recently performed at the NC Honors Chorus weekend
- c) Upcoming events include activities in the spring including chorus camp, spring concert and end-of-the-year banquet
- d) Next meeting is December 8th at 7PM

II. Committee Reports

A. Fundraising

1. Spirit Nights - Melissa Gilmore

PDQ	09/15/21	5-8pm	20%	\$151.25 earned
Papa Murphy's	10/13/21	11am-8pm	33%	\$77.18 earned
Culver's	11/10/21	5-8pm	10%	
MOD Pizza	12/8/21	10:30am-10:30pm	20%	
Dairy Queen	1/13/22	4-9pm	20%	

- a) Earned far less at Papa Murphy's this year as their contributions changed from 20% of all sales to 33% of mentioned sales. We are no longer allowed to decorate at the store, but they did put up a flyer near the register when I asked.

- b) Next spirit night is set for Wed Nov 10th at Culvers. We will earn 10% on ALL orders. Lori Eitel will schedule an email to go out the morning of 11/10 to all of our PTSA members.
 - c) Scheduled a spirit night at the WF Dairy Queen on Thurs., Jan 13th. We earn 20% of ALL sales.
 - d) Looking to schedule 1 spirit night/month for the months of February, March and April. We tend to earn more in the fall, but any little bit does help.
2. Retail Rebates - Lisa Poplawski/Heather Weidner
- a) Harris Teeter Together in Education program now has 324 participants, up six participants so far from 2020-21. Total earnings for 2021-22 to date are \$538.90. Approximately 5-10 more participants are expected to be enrolled by the end of this week.
 - b) Lowe's Cart to Class
 - c) We have received 27 responses through the Google survey for retail rewards cards.
3. Cougar Challenge - Larissa Moore
- a) Cougar Challenge envelopes went home with report cards on Nov 5 (Friday) and were announced in the Nov 1 newsletter. Theme of "Thankful". Saying the PTSA is THANKFUL for being able to support our STUDENTS through STAFF and CLUB GRANTS. Goal of \$5000.

B. Communication

1. Website - **open (Larissa Moore)**
- a) If there is anything to add to website send email to Larissa. The meeting schedule is listed. I will add the newsletter on the front page so people can stay up to date.
2. Newsletter - Lori Eitel
- a) Please submit any content/needs by November 20th. If an event is happening after that date and an exception to this deadline is requested, just email Lori and let her know!
3. Social Media - Melissa Gilmore/Jennifer Rudolph
- a) Posting relevant information from our principal & teachers, our fundraisers, other groups such as Business Alliance, Counselors, SGA, etc. Posts for October included Scholarship for Voices of Democracy, PTSA Spirit night, The WELL, WFHS Theatre shows, JROTC Fish Fry, BETA club can tab drive, ACT free sessions for students & parents, Ways the PTSA has used donated money for the school and students, Senior Treats day, Makeup picture day, Booster Club Spirit night, SGA shoe drive, PTSA food drive, upcoming PTSA monthly meeting, employment fair, etc..

C. Nominating Committee - Larissa Moore

We have our three people for Nominating Committee, working on descriptions and plans for open committee roles for this year and next year.

D. Membership - open (Larissa Moore)

1. We have 195 members so far.
2. The paws for the staff will be handed out this week.

E. Staff and Club Grants - Kris Jasany

1. Had 3 new grants processed with Learning A-Z subscription renewed, the Games grant for the Media Center as Laura mentioned above, and we purchased a Cricut machine and bundle package for the front office/student services.
2. Approved 1 new request for a renewal on software for the ECS group (Ms. Idris).
3. We have 1 request in the works from Mr. Hawley (CTE-Collision Repair) for angle grinders).
4. Have 2 teachers thinking about applying, will continue to work with them.

F. Senior Class Activities - Kris Jasany/Melanie Gambone

1. The Speed Treating event on 11/5 was a huge success. A great big thank you to Mrs. Hamler for giving us the time to hold the event, and to all the volunteers who created the photo-op areas (amazing), donated candy, decorations etc.,, stuffed bags & helped distribute Sr. T-shirts, & set up the event. The kids seemed to have a great time. Please poll your children and drop us an email letting us know what they thought.
2. We are working on a plan for a treat bag (only) w/ the next round of report cards on Jan 21st, and to plan for the February breakfast. These are contingent on approval and appropriate dates. Our next meeting is scheduled for 11/17 @ 7:00 via Zoom. We are pre-planning the Sr. Picnic - (May 27th)

G. Hospitality - Lauri Moore and Alana Urban

1. Treat bags were delivered to staff mailboxes Oct. 27th
2. Planning a bus driver treat. Have awesome bags from Ms Leary's class. Will probably hand those bags out the week of November 15 provided the "sick outs" resolve.

H. Advocacy - Jennifer Rudolph

1. November Food Drive is underway - the Backpack Buddies collection box is in the front lobby and being checked daily at 2:30. Several collections have been picked up already. One student has requested a custom flyer for her community. Need to continue to promote throughout the month.
2. Meeting with Karen Mallo this Thursday to discuss options and next steps for a Drug Awareness community program. Anyone else who would like to help please contact either of us!

I. Scholarships - Kristy Dominique

1. Will pick up in January/February

J. Student Achievement - Jeanette Hartog/Larissa Moore

1. Ms. Rendina has asked us to provide 200 treat bags to pass out to students who demonstrate positive character traits such as integrity, hard work, perseverance, etc. 60 treat bags along with certificates will be given to students before the long weekend on Wednesday for 1st quarter. The other 140 will be given to teachers to pass out to students throughout December when they demonstrate positive behaviors/PRIDE traits that they feel are worth recognizing.

III. Announcements/Closing Remarks

A. Announcements:

1. Dec 13, 2021 - email updates - no meeting
2. Next Meeting: Jan 10, 2022 at 7 PM

B. Q&A

1. Jeanette Hartog asked if we can meet in person? Answer: looking into that for future meetings.

C. Meeting Adjourned at 8:08PM

Motion to Approve made by: Lori Eitel

Seconded by: Melissa Gilmore

In favor: all

Nays: none

Abstain: none

Motion Passes/Fails: passed