

Wake Forest High School PTSA Meeting
DATE: October 13, 2025
6:00 PM in the Media Center and via Google Meet
AGENDA

I. Discussion Items

A. Call to Order/Welcome/Introductions - Amy Reigle

1. **Call to order: 6:03**

- Thank you to everyone who came out to the general assembly! We had an amazing turn out and we really appreciate the support.
- Chrissa has sent out an interest form for ordering PTSA t-shirts. If anyone would like to order, please fill out the form or let Chrissa know! It looks like we will have enough interest to place an order, so we will update you shortly on how to purchase so we can make sure we don't miss anyone!

B. Principal's Report - Melissa Thomas

1. **Homecoming week.**
2. **CADY - There will be a free yearbook photo op in early Nov. - waiting on date**
3. **October 28 at 9:30am- Second Principal Chat with Parents in Media Center**

C. Staff Update - Ansley Fondow

1. Google form for feedback from staff

D. Approval of [Minutes](#)

Motion to Approve made
by: Melanie Gambone
Seconded by: Jill
Backstrom

In favor: all
Nays: 0
Abstain: 0
Motion **Passes**/Fails

II. Committee Reports

A. Advocacy - Tara Ayers/Andrea Wright

Focusing on Anxiety/stress in Nov. Working on info for newsletter and maybe putting coloring sheets and a section of books in the library to correspond with the theme each month. Spencer is looking into this.

B. Student Health and Wellness - Spencer Wright

We have a new student to lead this committee! Spencer is super excited to work on this, and already put up posters for bully prevention month. We will be brainstorming new ideas to add for this year!

C. Communication

1. Website - Kiara Pond

- a) We have a new website chair! Welcome Kiara!
- 2. Newsletter - Amy Reigle
 - a) Deadline for information: Oct 25th. New newsletter format this month because gmail is having formatting issues. What did you guys think? The only problem was it didn't show the whole email - you had to click the bottom to show the whole email. May need to tell people to look for this next month. Also the newsletter and spirit nights seem to be going to spam or promotions folder for some people. Any ideas how to tackle this?
- 3. Social Media -Jill Backstrom
 - Have updated the PTSA link with spirit night, graduate meeting, and have a hidden slide for the link for the Staff Friendsgiving when that is ready.

D. Fundraising

- 1. Spirit Nights - Kim Bailey and Amanda Taylor
 - a) Alpaca Spirit event raised \$52.02. We were hopeful for a better turnout, but every penny counts!
 - b) [Aye Toro](#) Spirit Night on Wednesday, Oct 22 10% of all sales from 5-8 PM (Anyone able to create a quick graphic advertising this Spirit Night? (In the Butcher's Market Shopping Center) [1898 S Franklin St Wake Forest, NC 27587](#)
 - c) Zaxby's November 12 Spirit Event 5-8 PM 10% of all sales! (Also May 12!)
 - d) Culver's December 2 Spirit Event 5-8 PM 10 % of all sales! (Also March 10!)
- 2. Retail Rebates - Giving Tree - Amy Reigle/Nicole Weeks
 - a) Double points donation week Oct 13-18th. Fall decor items needed but all donations are welcome! Decor, children's toys, and homegoods can be donated, but no clothes or bedding. Spread the word!
 - b) Harris Teeter has finally "found" our missing check and has reissued it. We have not received it as of this morning but at least we've made some progress on this front.
- 3. Cougar Challenge and Membership - [Open](#) (officers covering)
 - a) We have 200 members! 98 Faculty, 94 Parents and 8 students. Let's keep up the momentum, this is amazing! Cougar challenge is at \$2270.68. We are almost halfway there. Consider a company match to double your donation! Our EIN number for donations to our PTSA through a company match is [61-1533916](#).

E. Hospitality - Melanie Gambone and Chrissa Wood

Looking forward to delivering our bus driver treat bags and teacher mailbox treats on the 15th! If anyone would like to help, we would appreciate it!

We will also be sending out a sign up genius looking for help with time and donations with our staff luncheon on Nov. 4th.

F. Nominating Committee - Chrissa Wood

1. We need 2 more to round out our nominating committee, and one member must not be a board member. Let us know if you're interested.

G. Senior Class Activities - Jill Backstrom

Next meeting is Oct 29th at 6pm. Will pack the report card treat bags and talk about the Graduate Breakfast in Feb. Trying an "Amazon Only" sign up/ship directly to the school for the items... we shall see!

H. Senior Scholarships - Stacey Robinson

1. Mr. Kitchen, Ms. Pope and Mr. Gibbons have confirmed they will be the three essay readers for this year.
2. The application has been converted to a Google Doc. The goal is to make it easier for student submission and for the essay readers.
3. I will be making contact soon with two others for reading applications.
4. Application period opens on November 1st.
5. I'll be attending the "Scholarship Tip Session" at the school on Wednesday to introduce our scholarship to students

I. Staff and Club Grants - Larissa Moore

1. We have placed the order for the Media Center grant for \$1,000 and they are waiting for the order to ship.
2. We have completed our first Staff grant of the year for Mr. Cofield. There are multiple other staff members working on grant forms.
3. I plan to be at the Staff Lunch on November 4 to talk about grants to staff
4. Ms. Thomas had the first Club President meeting last week and I asked her to mention to the students that we offer club grants.

I. Budget/Financial Report - Nicole Weeks

1. [Budget](#)
2. All expenses are in alignment right now.
3. All membership dues for NCPTA are paid for Oct.

4. Can't remember if I reported this before. We have joined Wake County PTA Council for this year. This is due by October 15, but we actually did it last month while at a training session.
5. I'm getting a little concerned about the No-Fuss. I think we should probably discuss some ways to push out the fundraiser. So far we have collected \$2145 out of the \$5000 budgeted. Last year we did about \$3000. Most of this fundraiser money will come in now so I feel like we are behind the projection.

J. SIT (School Improvement) - Chrissa Wood

K. BAC (Board Advisory Council) - Melanie Gambone

We had two sets of speakers this meeting. One was the head of security for our school district. Kendrick Scott. He spoke of security measures we have in place for our schools. These would include the State sponsored "Say Something" Anonymous reporting, bomb threat protocols, spectator event bags, Mobile Command Vehicles, etc. We will also be deleting the word code red/yellow and adopt a standard response protocol which Mrs. Thomas already does.

Our second speaker spoke of gun safety, and making it easier to talk with other parents about making sure any guns are locked up when your child visits. In 2021 there were 4.6 million people living in a home with an unlocked loaded gun.

III. Other School Organizations:

A. Art/Drama

1. "Come out Thursday, Oct. 16 for our improv coffee house! Enjoy a night full of laughs, treats, and live improv. See you in the auditorium at 6pm!"
2. A Christmas Carol Dec 11-13, 7 PM
3. Spring Musical: Something Rotten, Apr 17-18, 24-26
4. Check out [this Facebook post](#) for more details.

B. Athletic Boosters - Help needed in concessions

C. Band Boosters

D. Business Alliance - Larissa Moore

1. Our next meeting is November 4, 7:30 am.
2. College Fair is November 13 in the media center during all lunches.
3. Help will be needed for Speed Networking on December 11. Sign up genius coming out soon.
4. Would like help spreading the word about a Wake Tech Virtual Open house on October 22 about certification programs and short time education programs they offer.

E. FFA-

F. SGA - We need volunteers for the homecoming dance Oct 18th- if you would like to chaperone, click the link to volunteer. Must be a WCPSS approved volunteer [2024 Homecoming Dance Volunteer Stations - Google Sheets](#)

G. JROTC - Vicki Sammons, President. Annual Fish Fry is 10/24 at Station 1 Cadets have been selling tickets \$10 each. Tickets can be bought prior to the event or day of.

H. Student services/student assistance - From Celeste

I am assisting Mrs. Pike this year with an attendance project that has two main components:

- I'm working with Lisette Pike, Dean of Counseling & Student Services, on a project to increase student and parent awareness regarding attendance issues at WFHS. At the end of each month, depending on whether students or teachers/staff have the lowest percentage of absences, all names will be entered into a drawing for prizes provided by local businesses and the WFHS PTSA.
- The first drawing was held on October 1st for five individuals. Prizes included a \$10 gift card to Lumpy's Ice Cream, a \$10 gift card to Tropical Smoothie, a \$10 gift card to Wake Forest Coffee, and two large bags of candy. A big thank you to the WFHS PTSA for providing the candy prizes this year!
- Additionally, I'll be providing information about the importance of school attendance for both students and parents. Most recently, information was sent out regarding exam exemptions, which are now available to all students in grades 9 through 12 who meet the requirements, not just seniors.
- PTSA has funded candy for prizes, and also has helped Ms. Pike with purchasing some fidget toys to hand out to students who engage with Student services at lunch. It is an initiative to try to get students more engaged and talk to student services. This came from our student assistance budget.

IV. Announcements/Closing Remarks

A. Announcements:

1. Next Meeting: Nov 10th at 6pm in media center

B. Q&A

C. Meeting Adjourned

Adjourned: 7:34pm